

# APPLICATION FOR THE HIRE OF A METERED STANDPIPE FOR USE WITHIN THE SUTTON AND EAST SURREY WATER SUPPLY AREA



Please complete all sections below. If you have any queries please contact Water Services (an AQUAM company) on **023 9263 9616** or E-Mail us on **suttonwater@aquamcorp.co.uk**

On completion of the application form post to:  
 Water Services, Unit 5, Fairway Business Centre, Airport Service Road, Portsmouth, P03 5NU  
 or  
 E-mail to: **suttonwater@waterservicesltd.com**

Are you an:  Existing Account Holder  New Account Applicant  Credit/Debit Card Customer  
**Note - New Account Applicants will also need to complete a Credit Account Application Form**

**1. APPLICANT**

Contact Name.....	.....
Company Name.....	City / Council .....
Address.....	Postcode.....
.....	Email Address for <b>Calm Network Training*</b>
.....	.....
Contact Telephone Numbers	Purchase Order Number (If any) .....
Landline .....	E-Mail .....
Mobile .....	Fax.....

\*required field

**2. INFORMATION**

Purpose for which water is required .....

Date ...../...../..... Date of Return ...../...../..... Vehicle Registration .....

Location of use (FullAddress Required) .....

.....

**3.EQUIPMENT** *All prices below exclude VAT.*

25mm Metered Standpipe **£36.00 per week**  25mm Metered Standpipe annual pre-paid rate **£1020.00**

Length of hose required per m .....(Sale) **Water Usage Charge - £1.811 per cubic metre (1,000 litres)**

**Standpipes may only be connected to a wash out (W.O.) Use of fire hydrants (F.H.) is strictly prohibited.**

If you require the standpipe to be delivered (P.O.A.) please complete the delivery address below:  
 .....  
 .....

**Meter Readings must be supplied on a monthly basis – Customer Contact for readings:**  
**Name:** ..... **Telephone:** .....

**4. AGREEMENT**

I hereby make application to use a metered standpipe in the Sutton and East Surrey Water Region for the purpose indicated above and I have read and accepted the Terms & Conditions of use. I can only use a standpipe provided by Water Services for the purpose indicated above and attach it to a Wash Out (WO). I undertake to report any damages or loss immediately and return the standpipe on the above return date.

Signature ..... Print Name.....

## Terms and Conditions for the Use of Standpipes

- 1 Under no circumstances shall a Metered Standpipe be used on any hydrant marked as a 'fire hydrant' (FH) only those marked as a Washout (WO) should be used to abstract water
- 2 Currently, the authorised Metered Standpipe will be no larger than 22mm in diameter
- 3 Standpipes used to take water from wash out (WO) hydrants must be to Sutton and East Surrey Water specification and can only be provided by Water Services (Aquam). Any Standpipe in use that has not been obtained from Water Services and is therefore not an approved Standpipe, will be deemed as use without consent and action will be taken as referred to in paragraph 16 (iii) below.
- 4 Any party found to have been tampering with the Metered Standpipe in any way, will be subject to further action including the immediate withdrawal of the licence without a refund of the fee.
- 5 Each registered Standpipe will be fitted with a backflow prevention device in the form of a BS6282 double check valve.
- 6 Standpipes and attached equipment must be kept in a clean, well-maintained condition and disinfected prior to being connected to a wash out hydrant. All Standpipes and attached equipment must be properly maintained in order to minimise the risk of contamination, backflow and water leakage. Damaged and worn equipment must not be used. You may be required to show Sutton and East Surrey Water your schemes of ensuring Standpipes are disinfected prior to use.
- 7 Water taken from a wash out hydrant must not be used for drinking or food preparation and should not be allowed to run to waste.
- 8 The user shall be responsible for the cost of repair of any damage caused to the wash out hydrant or associated apparatus while connecting, using or disconnecting the Standpipe.
- 9 The user shall comply with requirements of the New Roads and Street Works Act 1991 and any requirements of the highway authority when using a Standpipe on a wash out hydrant in a street.
- 10 Sutton and East Surrey Water will not accept liability in respect of any loss or damage caused to the property of any person or persons wherever situate by reason of the use or operation of the wash out hydrant or Standpipe, or in respect of any injury suffered by any person or persons by reason of the use or operation of the wash out hydrant, Standpipe. The user, by signing the "Application for a Metered Standpipe" form, agrees to indemnify Sutton and East Surrey Water against all actions, claims, damages, or demands which may result in respect of any such loss, damage, or injury.
- 11 Sutton and East Surrey Water and any Fire Authority retain the right to remove any Standpipe or asset from the water network at any time and for any purpose. Sutton and East Surrey Water will not be liable for compensation claims in relation to a loss of use of supply following the removal of the apparatus.
- 12 Where a Standpipe(s) is being used on the same site for more than one month, the customer is required to apply for a temporary or permanent metered supply for that site.
- 13 Any breach of these terms and conditions may result in action being taken against the Agreement holder irrespective of who was operating the Standpipe at the time of the breach. It is the Agreement holder's responsibility to ensure that the terms and conditions are complied with at all times. Metered Standpipes can not be sub let to other companies or contractors. If a metered Standpipe is found to have been sub let to a third party, action will be taken, where necessary, against the Agreement holder only who has agreed and accepted these terms and conditions.
- 14 You will be required to take meter readings on a monthly basis and telephone the reading to Water Services on 01935 319295. Action may be taken where a party fails to comply with their obligation to do so.
- 15 Metered Standpipes contain a line strainer (filter) which must be maintained and kept clean. The hirer and operator of the Standpipe will be liable for any costs incurred to Water Services /Sutton and East Surrey Water as a result of damage to the metered Standpipe or hydrant
- 16 Sutton and East Surrey Water reserves the right to:
  - (i) Instruct the user not to use any specific wash out hydrant;
  - (ii) Terminate any consent or agreement should the user be in breach of any of these terms and conditions;
  - (iii) Instigate prosecution proceedings pursuant to Section 174(3) of the Water Industry Act 1991 in respect of water taken in contravention of these terms and conditions, the Water Regulations or any drought orders that may be imposed. Sutton and East Surrey Water reserves their rights in full to take any such action; and
  - (iv) Audit company vehicles using Sutton and East Surrey Water wash out hydrants to ensure all terms and conditions are met.

### Operating Hydrants

#### When attaching a Standpipe

- Clean out the hydrant pit of any debris
- Disinfect Standpipe and Hydrant with approved chlorine based spray solution
- Do not apply any bending or sideways load to the Standpipe
- Operate the spindle at arms length
- Always open and close the hydrant in a slow and controlled manner
- Flush the hydrant to clear the connection point
- Do not cross thread the outlet
- Visually inspect the Standpipe to confirm it is fitted correctly
- Do not stand directly over the hydrant
- If any hydrant fails in operation, please report to Water Services immediately